



PROJECTS FINANCE OFFICER

Samaritan's Purse is a Christian international relief organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ.

Samaritan's Purse Canada (SPC) is seeking a Projects Finance Officer to be responsible for the financial oversight of project related financial disbursements, expenses and reports related to grants received from Global Affairs Canada (GAC). This position is responsible for ensuring financial compliance and accuracy/oversight of international grant activity and is the key liaison and facilitator among internal stakeholders in meeting these GAC requirements for the purpose of SPC fulfilling its Mission. As an integral member of the Programs and Projects department, this role will help SPC carry out its mission and objectives through participation in daily prayer ministry. The successful candidate will fulfill a full-time one year contact position working from the Calgary office

Qualifications:

- Qualified applicants should be committed to Christian values and precepts and be in agreement with the Samaritan's Purse Statement of Faith.
- Proficient in Microsoft Office Suite of computer applications
- Ability to maintain confidentiality of records and information
- Proficient in accounting methods, proper internal control practices and financial systems
- Ability to be keenly aware of and have insight regarding the implications of financial transactions to individuals, to the department, and the organization overall
- Ability to express oneself clearly, both verbally and in writing during interactions with financial and non-financial stakeholders
- Ability to work in a team environment both locally and on an international level
- Must have an under graduate degree in Business Administration, Accounting or a related field
- Must have a minimum 5 years' experience in accounting and/or financial disciplines
- Must be familiar with government requirements and regulations for charities
- Experience with fund accounting
- Able and willing to travel internationally
- Experience travelling and working in international relief and development environments an asset

Contact Information:

To respond to this opportunity, please forward your resume together with a cover letter [detailing your passion for Christian ministry employment](#) to:

Attention: Human Resources
20 Hopewell Way NE, Calgary, AB T3J 5H5
Email: employment@samaritan.ca

Application Deadline: Open until a suitable candidate is selected

Note: Staff must be in agreement with the Samaritan's Purse Statement of Faith and be committed to Biblical values, precepts and conduct. We thank all applicants for their interest; however, only qualified candidates will be contacted for an interview.

No phone calls please.